



DISCOVERY / FIELD NOTES

Your first workflow.

A practical place to start.

Bring the work, the friction and a little curiosity. Use these pages to turn a business challenge into a useful first conversation.

START WITH SOMETHING WORTH FIGURING OUT.

- 01 Understand the work
- 02 Define a useful result
- 03 Choose a practical next step

Applied AI. Built around your business.

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Start with the work.

A few clear notes are enough. You do not need a finished specification.

About this workflow

Your name, company, email address and area of the business.

The work you would like to improve

What recurring process or business challenge should we understand?

The challenge

Where does work slow down, get repeated or need extra checking?

A useful outcome

What measurable improvement would make this worthwhile?

Make the work visible.

Use real examples. A normal case and a difficult one are a good starting point.

People, information and systems

Which teams, applications, inboxes, documents and data sources are involved?

Process owner and readiness

Who owns the outcome, can provide examples, validate results and arrange system access?

From trigger to completion

What starts the workflow, what happens next, and what counts as done?

Volume, effort and exceptions

How often does it happen? What time, errors or rework are involved? Which decisions need human approval?

Bring the useful details.

We will work through the possibilities together.

☐ **A process owner**

Someone who knows the work and can make decisions about the outcome.

☐ **A few representative cases**

Typical requests, difficult exceptions and the information used to resolve them.

☐ **A baseline worth improving**

Current volume, handling effort, delays, errors and review time.

☐ **Clear operating boundaries**

Required approvals, system access and the people responsible for the result.

What discovery should produce

An agreed scope, a baseline, success criteria, a data and integration plan, and a recommendation on whether to proceed.

Let's find your starting point.

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Use the enquiry form on the Wildchild website to send your notes.

Keep passwords and sensitive customer records out of this brief.

Downloading a brief does not submit an enquiry to Wildchild.